Verification of Lawful Presence in the United States

Student Name ________________________________________________       CofC ID (Not SSN) ____________ ____________

Pursuant to section 59-101-430 of the South Carolina Code of Laws, as amended in 2008, a student must be a citizen of the United States or an alien lawfully present in the United States. College of Charleston is required to verify the status of all students prior to their enrollment. The Board of Trustees of the College of Charleston have approved a verification process to comply with the law.

Email questions to lawfulpresence@cofc.edu

Every student must provide proof of U.S. Citizenship before being allowed to enroll.
*Note: this form is for students that are U.S. Citizens only.

- South Carolina Driver’s License or identification card if it was issued after January 1, 2002. The College may verify the validity of the license with the South Carolina Department of Motor Vehicles.
- Current and valid Driver’s License or identification card from one of the following states (If your state is not on this list, it is not eligible): Alaska, Arizona, Connecticut, Delaware, Florida, Georgia, Idaho, Indiana, Kansas, Kentucky, Maine, Maryland, Massachusetts, Michigan, Missouri, Montana, North Carolina, New Hampshire, New Jersey, Pennsylvania, Rhode Island, Tennessee, Texas, Virginia, West Virginia, or Wisconsin.
- Certified Birth Certificate indicating you were born in the United States or a territory of the United States, with your given name and surname, date and place of birth, date birth record was filed and the seal or other certification of the official custodian of the certificate.
- Certificate of Citizenship (N-560 or N-561)
- Certificate of Naturalization (USCIS Form N-550 or N-570)
- Current U.S. Passport or U.S. Passport that has not been expired more than 10 years
- U.S. government issued Consular Report of Birth Abroad
- Unexpired U.S. Active Duty/Retiree/Reservist Military ID card (DOD DD-2)

Photocopies and jpeg. photos are acceptable, but College of Charleston reserves the right to demand production of the certified original, if needed.

NOTE: If student’s name has changed since birth, applicant must present all legal documents (i.e., adoption records, marriage certificate, certificate of naturalization, court ordered name change) supporting all name changes from the name which appears on the documents presented as proof of lawful presence in the United States.

By my signature below, I hereby attest and certify that I am a citizen of the United States.

Full Signature of Student                             Date

THIS FORM MUST BE PRESENTED IN PERSON ALONG WITH THE PROOF DOCUMENTATION

For office use: Received by & date__________________       Updated system by & date _________________